

NHS Lothian

EAST Lothian COMMUNITY HEALTH PARTNERSHIP

Note of the seventh meeting of the East Lothian Community Health Partnership Sub-Committee held on Wednesday 13 December 2006 at 9am in the Board Room, Edenhall Hospital, Musselburgh.

Present: Councillor Ann McCarthy, Chair
David White, General Manager
Dr Ian Johnston, Clinical Director (for minutes 55 – 60)
Councillor Donald Grant, East Lothian Council
Alan Ross, East Lothian Council Children's Services (for minutes 55 – 57 & 59)
Jan Cochran, Head of Community Support East Lothian Council
Dr Graham Alexander, General Practitioner (for minutes 55 – 60)
Fiona Mitchell, LUHD Representative (for minutes 55 – 57 & 59)
Brian Brockie, Allied Health Professional Representative
Thomas Miller, Staff Partnership Representative
Lindsay Howden, Pharmacist Representative
Tom Timmons, Dental Representative
Don Lester, Carer Representative
James Bruce, Voluntary Organisation Representative

In Attendance: Richard Walter, PCO Secretary
Ros Boyd, Integrated Children's Services Lead (for minutes 56.4 and 59)
Alex Orr, Public Partnership Forum Representative
Gill Colston, Public Partnership Forum Representative

Apologies: Brian Montgomery, Optometrist
Lynda Cowie, Chief Nurse

Prior to commencing the formal business of the meeting, Ann McCarthy welcomed Alex Orr and Gill Colston (the new representatives from the Public Partnership Forum) to the meeting.

55. Minutes of the Meeting of 26 October 2006

55.1 The minutes of the previous meeting held on 26 October 2006 were approved as a correct record.

56. Matters Arising from Minutes

56.1 Focus on Carers (Minute 46.1.1 refers) - It was noted that David White had spoken with Jan Cochran and had agreed that the final sentence of Minute 37.1.3 of the Meeting of 26 October 2006 should

be deleted.

56.2 Waiting List Key Targets (Minute 34.2 refers) – The opportunity to better co-ordinate acute division waiting list initiatives with local services was recognised.

56.3 Musselburgh/Haddington Infrastructure Developments Update (Minute 47.2 refers) – David White was pleased to report good progress on the proposed Musselburgh Primary Care Centre with drawings now having been prepared for comment. Progress was also being made on the exploratory plans to convert the Esk Medical Practice to a Children's' Community Treatment Centre. The Sub-Committee noted that Clair Burrell had been involved in ongoing discussions with Tesco in relation to their planned store developments.

56.3.1 David White indicated that the first draft of the Haddington Hospitals Business Case was expected before Christmas. He pointed out that development on a Greenfield site was a real option following consideration of the existing site for redevelopment at Roodlands. He assured the Sub-Committee that the Outline Business Case would be brought to the ELCHP as part of the approvals process. **DW**

56.4 Child Protection Update (Minute 47.3 refers) - Ros Boyd informed members that the Independent Review of the McGaritty case had concluded that no single agency intervention could have prevented the maternal death. 10 detailed objectives had been recommended and these were now in the public domain. These would form the basis of a CHP/CHCP Action Plan which would be presented to the Sub-Committee. **RB**

56.4.1 The Sub-Committee noted that local cluster training in Child Protection had been rolled out and well attended and it was envisaged that all appropriate staff would have received it by February 2007.

56.4.2 Alan Ross referred to crucial joint work being carried out with the Child Protection Committee which would also be picked up by the Adult Protection Committee.

56.4.3 Members noted that the formal Report by the HMI following their visit to East Lothian would be published on 18 January 2007. The NHS and East Lothian Council would have the Report by 11 January in order to prepare comments. **DW**

57. Performance Overview

57.1 Financial Position – David White explained that whilst the circulated report was to the end of October 2006 (month 7) and showed a modest overspend of £34k against a budget of £18.6m, the

prescribing position reflected only the first 5 months of the financial year. This showed as £314k overspent in the October statement against a budget of £15.6m.

- 57.1.1 The Sub Committee discussed the cost saving changes being pursued by GPs and Community Pharmacists to improve the recurring position and the importance of resolving the 'Category M' issue which would be fundamental to the CHP's overall position. Dr Alexander noted that suggestions of using cheaper medicines could alarm patients. GPs had an overriding priority to treat patients with the best medicines available and recommended, but recognised the importance of prescribing cost-effectively.
- 57.1.2 David White pointed out that a particularly difficult and challenging financial year lay ahead, but indicated that a budget setting exercise was being established to prepare the ELCHP plans.
- 57.2 Waiting List Key Targets – The Sub-Committee noted a paper setting out positive progress against the targets for ASC Codes, Outpatients and Day Cases. Ian Johnston congratulated the staff at Roodlands Hospital who were doing a good job at meeting targets.
- 57.2.1 Fiona Mitchell explained that there was a requirement to put an additional 500 patients through out-patients for the next 12 months and it was not known how many might require surgery. She warned that the numbers could impact on surgical services and no extra money would be available.
- 57.3 Absence – David White reported that the absence figure had risen to 6.1% during October.
- 57.4 Delayed Discharge – The Sub-Committee welcomed an improvement in the current figures but noted the difficult position with the availability of Nursing Home/Care Home placements. Jan Cochran indicated that the peak was not reducing and there was no short time fix. She did assure members however that people would continue to be supported at their homes although capacity was limited.
- 57.4.1 Fiona Mitchell stressed that Acute hospitals would be under additional pressures during the winter months and were reliant on all partners doing what they could to achieve early patient discharges.
- 57.5 Readmissions Progress – It was noted that a CHP-UHD workshop had taken place on 3 November which had looked at how collaborative efforts could be better orchestrated across Lothian. David White said that a paper was now being prepared which brought these discussions together. Meantime, local work continued to reduce emergency readmission rates but with it being recognised that this had a pan-Lothian dimension.

- 57.6 HEAT Delivery Update – The Sub-Committee noted a circulated paper which explained guidance issued by the Scottish Executive on 1 November 2006 detailing changes to the Local Delivery Plan for 2007/2008. The guidance also suggested changes to the HEAT/Core Set of targets.
- 57.6.1 David White tabled NHS Lothian Board's monitoring template for people to read for information.
- 57.7 Service Design Group Minutes – Ian Johnston introduced the minutes of the Service Redesign Group held on 21 November. He explained that this was a relatively new Group which sought to encourage improving changes to the CHP's clinical services.
- 57.7.1 Ian Johnston referred to a Musselburgh Primary Care Centre Outpatient Department meeting that had been arranged by the Group which had looked at the current low capacity at Edenhall Hospital and potential capacity at Roodlands Hospital. In line with the new location for the Royal Infirmary of Edinburgh, thought had to be given to what sort of services should be provided in future.
- 57.7.2 Ann McCarthy referred to the number of acronyms used in the minutes and suggested they be explained in full. This was agreed. **IJ**

58. Public Partnership Forum: Working Agreement

- 58.1 Alex Orr updated the Sub-Committee on progress with fully establishing the East Lothian Public Partnership Forum and spoke to a circulated Draft Working Agreement.
- 58.1.1 The Sub-Committee noted that the Forum had met for some initial meetings at various local venues and had held 4 workshops to develop the Working Agreement. Alex Orr reported that a Steering Group would be formed on 17 January 2007.
- 58.1.2 Don Lester queried why there was no mention of Social Care in the document. He felt that it was rather health orientated. Jan Cochran explained that the Forum was particularly set up for Health issues but gave assurances that suitable Joint Planning Arrangements and Structures were in place.
- 58.1.3 David White informed members that he had attended a meeting with the PPF and it had been agreed that 2 PPF representatives would sit on the CHP. In return, either himself, Ian Johnston or Lynda Cowie would attend the PPF meetings for CHP input. He appreciated that there needed to be careful consideration about the relationship between the CHP and the PPF.
- 58.1.4 The Sub-Committee were pleased to sign up to the Draft Working

Agreement and thanked the PPF Steering Group for putting it together and Claire Burrell for all her assistance.

- 58.1.5 James Bruce asked what resources would be available to the PPF. David White explained that at the moment there was no dedicated support the CHP could offer in addition to a proportion of the Patient Involvement Worker resource, but he would try and help to provide support when required. In terms of accommodation, the PPF would be welcome to make use of CHP facilities - particularly at the Doughty Centre at Herdmanflat Hospital which had disabled access.

59. Gypsy Travellers Update

- 59.1 Ros Boyd informed members that a 0.5 wte Gypsy Traveller Visitor post had been established (shared between East Lothian, Midlothian and Edinburgh) to visit families on designated sites and roadside. It was planned to set up designated linked Health Visitors in conjunction with the postholder.

60. Dental Services Development in East Lothian

- 60.1 Tom Timmons explained the way in which the non-salaried, Hospital and Community dental services worked and mentioned that although dentistry itself had moved on greatly, the high street dentist service system of being paid fees hadn't really changed since 1948.
- 60.2 There were some 356 dentists in Lothian but there were issues of access with currently no dental practices in East Lothian accepting new patients. Many practices in Lothian had a private treatment element and a few offered almost 100% NHS treatment.
- 60.3 Tom Timmons indicated that dental practices were inspected on a rolling 3 year programme but many premises were not fit for purpose. At present some 80% of premises in Lothian could not provide separate rooms for autoclaving as the Scottish Executive wished. This could lead to problems in the very near future.
- 60.4 The Sub-Committee noted that:- NHS Lothian were bringing in salaried practitioners and some from Poland (but that there were not enough dentists trained to train others); that a lot of work was required to be carried out around prevention; a toothbrushing programme had been introduced for school children; fluoridation remained the biggest preventative issue and free dental check ups were brought in from April, 2006.
- 60.5 Ann McCarthy thanked Tom Timmons for his interesting and informative presentation.

61. East Lothian Drug and Alcohol Action Team (DAAT) Strategy/Action Plan

61.1 David White introduced a circulated paper outlining the work and role of DAAT. He promised to invite a worker from the Team to attend a future meeting to explain the report in more detail. **DW**

61.2 It was noted that there had recently been a Scottish wide review of DAATs and the informal feedback of the visit to East Lothian had been positive.

62. Joint Future Executive Minutes 4 September 2006

62.1 The Committee noted a copy of the Minutes of the Joint Future Executive held on 4 September 2006.

62.1 David White and Jan Cochran referred to ongoing work with the Joint Improvement Team and to the very successful launch event in October for the re-designing joint planning structures.

63. Agenda Items for Future Meetings

63.1 The Sub-Committee noted a tabled paper suggesting topics for future meetings. In addition the following topics were suggested:-

- Mental Health Service Development (formulating Implementation Plan)
- Protection of Vulnerable Adult Development (Jan Cochran suggested that Richard Cross might attend the January meeting). **JC**

64. Date and Time of Next Meeting

It was noted that the next meeting would take place on **Thursday 25 January, 2007** at 9am in **Training Room 1**, Edenhall Hospital, Musselburgh.

EAST LoTHIAN COMMUNITY HEALTH PARTNERSHIP

13 DECEMBER 2006

ACTION NOTE

Topic	Decision	Action
Haddington Hospitals Business Case	<ul style="list-style-type: none">• David White to bring Outline Business Case to CHP as part of the approvals process.	DW
Child Protection CHP Action Plan/HMI Report	<ul style="list-style-type: none">• Ros Boyd to circulate to CHP as soon as it was ready.• David White to seek CHP comments on report of visit to East Lothian.	RB DW
Service Design Group Minutes	<ul style="list-style-type: none">• Ian Johnston to ensure acronyms were fully explained in future minutes.	AMcC
East Lothian DAAT Strategy/Action Plan	<ul style="list-style-type: none">• David White to invite DAAT worker to talk at future meeting.	DW
Protection of Vulnerable Adult Development	<ul style="list-style-type: none">• Jan Cochran/Richard Walter to check on Richard Cross' availability to attend January meeting of CHP.	JC/RW